

**CITY OF RATON**  
**BUSINESS REGISTRATION APPLICATION**

PURSUANT TO CITY OF RATON ORDINANCES  
TITLE XI, CHAPTER 115  
AND NMSA 1978, SECTION 3-38-3

DO NOT WRITE IN THIS SPACE

DATE \_\_\_\_\_  
REGISTRATION NO. \_\_\_\_\_  
RECEIPT NO. \_\_\_\_\_  
AMOUNT REC'D \_\_\_\_\_

\_\_\_\_\_ Initial Application  
\_\_\_\_\_ Renewal

1. NAME OF BUSINESS: \_\_\_\_\_
2. ADDRESS OF BUSINESS: \_\_\_\_\_
3. MAILING ADDRESS (If Different From Above) \_\_\_\_\_
4. E-MAIL ADDRESS (to be used for future renewal contact) \_\_\_\_\_
5. PHONE NUMBER(S) \_\_\_\_\_
6. APPLICANT IS: INDIVIDUAL \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ CORPORATION \_\_\_\_\_
  - A. FOR **INDIVIDUALS** – NAME AND ADDRESS OF OWNER:  
\_\_\_\_\_  
\_\_\_\_\_
  - B. FOR **PARTNERSHIPS** – NAMES AND ADDRESSES OF ALL GENERAL PARTNERS:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
  - C. FOR **CORPORATIONS** – NAMES AND ADDRESSES OF OFFICERS:  
PRESIDENT \_\_\_\_\_  
VICE PRESIDENT \_\_\_\_\_  
SECRETARY \_\_\_\_\_  
TREASURER \_\_\_\_\_
7. NATURE OF BUSINESS: \_\_\_\_\_
8. NM CONTRACTOR'S LICENSE NUMBER (IF APPLICABLE) \_\_\_\_\_
  - A. TYPE OF CONSTRUCTION \_\_\_\_\_
9. LIST ALL NAMES UNDER WHICH THE BUSINESS IS KNOWN (IF DIFFERENT FROM NUMBER 1)  
\_\_\_\_\_  
\_\_\_\_\_
10. LIST ADDRESS OF EACH LOCATION, OUTLET, BRANCH, ETC. OF THE BUSINESS.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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11. TOTAL NUMBER OF LOCATIONS LISTED ON LINE NUMBER 9 \_\_\_\_\_

12. CURRENT NM TAXPAYER IDENTIFICATION NUMBER: \_\_\_\_\_

(IF YOU DO NOT HAVE A TAX ID NUMBER, PLEASE ATTACH PROOF OF THE APPLICATION SUBMITTED TO THE STATE)

13. BUSINESS REGISTRATION FEE IS **\$35.00** FOR EACH BUSINESS LOCATION LISTED ON LINE NUMBER 9 \$\_\_\_\_\_.

(A \$10.00 LATE FEE WILL BE IMPOSED ON REGISTRATION RECEIVED AFTER MARCH 15<sup>TH</sup>)

DATED: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(NAME OF CORPORATION, PARTNERSHIP OR BUSINESS ENTITY)

BY: \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
TITLE

**ADDITIONAL INSTRUCTIONS:** The business registration fee is not prorated for a partial year nor is it transferable to new ownership. A separate business form should be completed for each business however a separate registration is not required for each business location. A business registration fee is not required for any business which is separately licensed under Ordinance No. 903.

**PLEASE SUBMIT FEE WITH A COMPLETED AND SIGNED APPLICATION TO**

**MAKE CHECKS PAYABLE TO:**

CITY OF RATON

P.O. BOX 910

RATON, NM 87740

**IF YOU HAVE QUESTIONS, PLEASE CONTACT OUR OFFICE FOR ADDITIONAL INFORMATION AT (575)445-9451**