



**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, OCTOBER 8, 2019 AT 6PM**

**I. CALL TO ORDER:**

Mayor Segotta called the meeting of the Raton City Commission to order at 6:00 p.m.

**II. ROLL CALL/ATTENDANCE:**

Answering roll call was Mayor Neil Segotta, Mayor Pro-tem Linde' Schuster, Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci and 3 visitors.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:**

- Next Regular Commission Meeting Tuesday, October 22, 2019 at 6 pm
- Notice of Potential Quorum: A Quorum of City Commissioners may attend a meeting with NM MainStreet during their annual site visit on October 10, 2019 from 11:00 a.m. – 1 p.m. at City Hall at the Commission chambers located at 224 Savage Avenue. This meeting will include a review of progress with strategies and projects, as well as future goals and needs and how NMMS can assist with resource identification, technical assistance and project implementation.
- Notice of Potential Quorum: A Quorum of City Commissioners may attend a court hearing to be held at the 8<sup>th</sup> Judicial District Courthouse located in Raton on October 24, 2019 from 9:00 a.m. – 12:00 p.m. regarding Case No. D-809-cv-2013-00245: Mark Van Buskirk and Lori Van Buskirk vs. the City of Raton
- Proclamation: Business Women's Week, October 20-26, 2019

**V. COMMENTS FROM THE GENERAL PUBLIC:**

Raton Water Works General Manager Dan Campbell informed the Commission that he is retiring in April. He then introduced the new Raton Water Works General Manager Terry Sykes who will be training with him until his retirement. Mr. Sykes stated that he is excited to be back in Raton and that he will have some big shoes to fill.

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**VI. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:**

**A. *Approval of the September 24, 2019 Commission Meeting Minutes.***

Commissioner Chavez made a motion to approve minutes for the September 24, 2019 Commission Meeting. Commissioner Chatterley seconded the motion. No further discussion took place and the motion passed 5-0 with all voting "aye".

**B. *Deliberate and Act on Event Forms for Raton MainStreet Safe Trick or Treat and the Calvary Baptist Church Hay Ride.***

City Manager Berry reported that the event forms have been reviewed by staff and that he recommends approval. Christine Valentini was present on behalf of Raton MainStreet and briefly discussed the Safe Trick or Treat event that will include a costume contest. Prizes and hot dogs and punch served by the Raton Elks Lodge. The event is sponsored by Raton MainStreet, Raton Police Officers Association and the Raton Elks Lodge. A motion was made by Commissioner Chavez to approve the Event Forms for the Safe Trick or Treat and the Church Hay Ride. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

**C. *Deliberate and Act on Board Appointments for Raton Housing Authority Board and the Labor Management Relations Board.***

City Manager Berry reported that the Labor Management Board was formed several years ago and that members serve one-year terms and must be appointed annually. He noted that Eric Honeyfield, Sara Kowalski and William Dailey are the three members currently on the board and that they are willing to serve another term. Erika Meadows applied for the position on the Housing Authority Board. City Manager Berry recommended approval of the appointments to the Labor Management Relations Board and to the Housing Authority Board. A motion was made by Mayor Pro-tem Schuster to approve the Board Appointments as presented. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

**D. *Deliberate and Act on Alpha Design Architectural Services Cost Proposal for Shuler Theater Office Remodel and Convention Center Door Replacement.***

City Manager Berry introduced and gave an update on the Shuler renovations recently completed and proposed an additional phase to remodel the Shuler office. He noted that Alpha Design has provided a cost proposal that also includes the Convention Center Doors. The proposal for both items is \$5,000 plus tax. City Manager Berry stated that the estimated project cost would be \$25,000 - \$30,000 to do both projects and for the architectural fees which would come from the Lodgers' Tax Non-Promotional Fund. City Manager Berry stated that he would bring a report to the Commission at the next meeting regarding the balance of that fund. A motion was made by Commissioner

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Chatterley to approve the Alpha Design Architectural Services Cost Proposal for Shuler Theater Office Remodel and Convention Center Door Replacement. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

**E. *Deliberate and Act on Resolution 2019-54: Authorizing the Certification of the City of Raton's 2019 Capital Asset Inventory.***

Clerk Treasurer Antonucci stated that she is still working on completing the final inventory report and asked the Commission to postpone action until the next meeting. The motion was made by Commissioner Chavez to postpone action on this item until the October 22<sup>nd</sup> meeting. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

**F. *Deliberate and Act on Resolution 2019-55: Support for Joint Application with Raton MainStreet for Great Blocks Phase III Funding and Commitment of Matching Funds.***

City Manager Berry stated that a lot of effort is put forth chasing funding opportunities. He then turned the item over to Public Works Director Jason Phillips who informed the Commission that the City would like to submit a joint application with Raton MainStreet for funding of Phase III on the Great Blocks Project. He reported that they have successfully completed two phases and that the estimated cost of Phase III is \$960,000 and that the required match would be 20%. The deadline for application is October 30<sup>th</sup>. A motion was made by Commissioner Chatterley to approve Resolution 2019-55: Support for Joint Application with Raton MainStreet for Great Blocks Phase III Funding and Commitment of Matching Funds. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

**G. *City Manager's Report***

City Manager Berry thanked Mr. Phillips for all of his hard work and announced that the City of Raton was awarded full funding in the amount of \$750,000 for the CDBG Project which he stated will modernize the look of the downtown area. The estimated start date of the project will be Summer 2020. City Manager Berry announced that the transfer of ownership on the depot was finally complete and that the City will move forward to seek funding for renovations and will complete Phase I utilizing the remaining FHWA funds for improvements to the parking area. City Manager Berry reported that the Shuler basement project is complete and that the Fire Station #1 upstairs remodel is almost complete. City Manager Berry further reported that the golf course irrigation improvements are complete, and that the system is working better. He also noted that the Country Club will be asking for additional funds for further improvements. City Manager Berry reported that the Hart/Brilliant project was completed last week and that they still have some final work to do. City Manager Berry reported that he and Mayor Segotta met with Lisa Sedillo yesterday to discuss Raton's Economic Development Plan and that she informed them that funding will be available for a Housing Needs Assessment.

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**ADJOURNMENT:**

The meeting adjourned at 6:29 p.m.

**CITY OF RATON**

**ATTEST:**

  
  
Michael Anne Antonucci, City Clerk

  
James Neil Segotta, Jr., Mayor