



MINUTES OF THE REGULAR RATON CITY COMMISSION
MEETING HELD ON TUESDAY, SEPTEMBER 24, 2019 AT 6 PM

I. CALL TO ORDER:

Mayor Segotta called the regular meeting of the Raton City Commission to order at 6:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta, Commissioners: Lori Chatterley, Commissioner Chavez and Don Giacomo. Mayor Pro-tem Schuster was absent. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci and 7 visitors.

III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- Next Regular Commission Meeting Tuesday, October 8, 2019 at 6 pm.
- Notice of Potential Quorum: A Quorum of City Commissioners may attend a meeting with NM MainStreet during their annual site visit on October 10, 2019 from 11:00 a.m. – 1 p.m. at City Hall at the Commission chambers located at 224 Savage Avenue. This meeting will include a review of progress with strategies and projects, as well as future goals and needs and how NMMS can assist with resource identification, technical assistance and project implementation.
- Proclamation: Domestic Violence Awareness Month – October 2019

V. COMMENTS FROM THE GENERAL PUBLIC:

No Comments.

VI. COMMITTEE REPORTS FROM COMMISSIONERS:

Commissioner Chatterley reported that the Branding Team met on September 9th and is working on a master list for signage. She also, on behalf of the Beautification Coalition, thanked Lisa Kamp for her efforts this summer watering the flowers downtown and thanked property owners for keeping up their properties this summer and to all those who submitted nominees for the yard of the month. Commissioner Chatterley attended the Senior Center Board meeting and reported that ICIP plans were submitted and that they will seek funding for kitchen renovations and replacement of some vehicles. She then gave a summary of monthly meals served and chore units delivered and reported that they are up 12.6% overall for all services provided. Commissioner Chatterley attended the NCNMEDD Meeting held on September 20th in Santa Fe and reported that they

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acted on a budget adjustment, the FY20 operating budget and cost allocation plan, approval of multiple contracts and policies and procedures. She also reported that there was a presentation on NCNMEDD Services by Lesah Sedillo who is willing to help communities with their Capital Outlay submission and provide technical assistance.

Commissioner Giacomo attended the RPS Meeting held on August 28th and reported that the financials and statistics were presented by RPS Business Office Manager Jessica Gonzales. RPS General Manager Sandy Chavez also updated the board on the September 5th mediation, the new metering system and reported that the auditors will be performing on-site work this week. Commissioner Giacomo reported that Assistant General Manager Dave Piacino presented information for the last run of the gas generation unit in May. Commissioner Giacomo reported that the Library Board meeting was rescheduled for October 1st.

Commissioner Chavez attended the Water Board Meeting held on September 17th and reported that Lake Maloya is two feet below the spillway and that they anticipate the lake will turn over soon which means they will start pumping from the Cimarron line in October. The Board acted on the NM OSE Dam Safety Bureau and City of Raton Memorandum of Agreement for Lake Maloya Dam Spillway Feasibility Study, the RMCI Northwest Filter Media Replacement Change Order #10 and discussed the Lake Maloya Dam Engineering Services RFP, Filter Plant Project and the Hospital Lift Station Project. The board concluded the meeting with review of charge offs and financial reports. Commissioner Chavez attended the Financial Advisory Committee meeting held on September 19th and reported that the committee reviewed the August Financial report and recommended approval by the City Commission.

Mayor Segotta attended the Lodgers' Tax Advisory Board meeting held on September 19th and reported there were no requests for funding this month just event reports on the Master of the Mountain and a Marketing Update from Jessica Barfield. He also reported that he attended the American Association of Private Rail Car Owners meeting last week in Albuquerque and that they are trying to get all 32 mayors along the Southwest Chief route on board.

VII. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOULTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. Approval of the September 10, 2019 Regular Commission Meeting Minutes.

Commissioner Chavez made a motion to approve the September 10, 2019 Regular Commission Meeting Minutes. The motion was seconded by Commissioner Chatterley and carried 4-0 with all voting "aye".

B. Deliberate and Act on Event Form for Raton Humane Society Pet Fest at Ripley Park October 5, 2019.

City Manager Berry introduced the item and stated that the Humane Society is requesting a 1 block street closure of Savage from 2nd Street to 1st Street. He noted that the event form has been reviewed by staff and that a copy of liability insurance was included. City Manager Berry recommended approval of the event. A motion was made by Commissioner Chatterley to approve the

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Event Form for the Raton Humane Society Pet Fest at Ripley Park October 5, 2019. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

C. Deliberate and Act on Proposal from Engineering Analytics, Inc. for Engineering Services for Traffic Safety Evaluation of I-25 Frontage Road (S. 10th Street) between NM Highway 72 and US Highway 87

City Manager Berry stated that the City of Raton has received several concerns from residents regarding speeding and accidents on this route. He also noted that staff is concerned with signage. Tyler Davis with Engineering Analytics was present and discussed the scope of work and cost estimate for providing engineering services for the traffic safety evaluation of the East I-25 Frontage Road between NM 72 and US 87. He noted that work will include an evaluation of current requirements for road and signage and traffic safety and propose the changes necessary to comply with engineering standards and improve safety. The cost will be \$12,800 plus NMGR. City Manager Berry recommended approval and stated that he has also asked Engineering Analytics to evaluate the Rio Grande area by Phil Long Ford. A motion was made by Commissioner Chavez to approve the Proposal from Engineering Analytics, Inc. for Engineering Services for Traffic Safety Evaluation of I-25 Frontage Road (S. 10th Street) between NM Highway 72 and US Highway 87. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

D. Deliberate and Act on Resolution 2019-52: August 2019 Financial Reports.

Clerk/Treasurer Antonucci gave an overview of the August 2019 Financial Reports. She also noted that the September gross receipts distribution was received and is showing a 2.03% increase year to date per the general fund budget projections. She also reported that the gross receipts report this month had a new line labeled HB 6 Distribution which is a result of new legislation that went into effect July 1st. She explained that it will take the State of New Mexico two years to implement destination-based sourcing which would provide for online sales to be deemed to take place at the buyer's location instead of the "out-of-state" GRT coding, however, in the meantime the State will send \$24 million annually from their general fund to local governments who will receive a portion based on population. The City of Raton's monthly HB 6 distribution is \$6,319.68. Clerk/Treasurer Antonucci reported that the City of Raton budgeted a very conservative gross receipts revenue estimate for FY20 and that it is anticipated that this new legislation will have a positive impact on the City of Raton's monthly revenues moving forward. Clerk/Treasurer Antonucci reported that the Airport Capital Outlay Fund was showing a negative cash balance but noted that the City is holding the checks to the vendors until the reimbursements from the grant funds are received. There was no further discussion. A motion was made by Commissioner Giacomo to approve Resolution 2019-52: Approval of August 2019 Financial Reports. The motion was seconded by Commissioner Chatterley and carried 4-0 with all voting "aye".

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E. *Deliberate and Act Resolution 2019-53: FY20 Budget Adjustment #2.*

Clerk/Treasurer Antonucci gave an overview of the proposed budget adjustment which included a new line item for the HB 6 distribution and general fund line item adjustments. The Group Insurance line item increase is for the new Animal Control Officer and was not included in the final budget. The budget adjustment also included adjustments to the Fire Grants, Fire Fund, Lodgers Tax, EMS Fund and Gas Tax. Clerk/Treasurer Antonucci reported that an adjustment was also included for the WWTP USDA Loan that should not have been included in the final budget because it was paid off in June 2019. A motion was made by Commissioner Giacomo to approve Resolution 2019-53: FY20 Budget Adjustment #2. The motion was seconded by Commissioner Chatterley and carried 4-0 with all voting "aye".

F. *Deliberate an Act on Resolution 2019-54: Authorizing the Certification of the City of Raton's 2019 Capital Asset Inventory.*

Clerk/Treasurer Antonucci stated that the resolution was included in the packet for approval however she did not have the corresponding report ready that she normally gives the Commission to review with details on the asset values, additions and deletions as of June 30, 2019. As a result, she requested that the Commission postpone the item until the next meeting. The motion was made by Commissioner Chatterley to postpone action on this item until the October 8th meeting. The motion was seconded by Commissioner Giacomo and carried 4-0 with all voting "aye".

G. *City Manager's Report.*

City Manager Berry attended a Southwest Chief event and reported that there is a Mayor's caucus being formed which is important and signals that communities and local officials along the line see that they could also be affected if the Southwest Chief route is eliminated. He also reported that the Passenger Rail Association donated \$10,000 to Colfax County who is the fiscal agent for the BUILD Grant. City Manager Berry also referred to the ColoRail Newsletter stating that they are advocating for passenger rail from Cheyenne to Pueblo and that the existing Surface Transportation Act will expire in 2021 and that they are advocating for a Passenger Rail Trust Fund. City Manager Berry stated that it is important to reach out to our New Mexico delegation and to work with Colorado. City Manager Berry reported that he and Jason Phillips attended the CDBG Application hearing yesterday to give a presentation on the City of Raton's application submitted for Downtown Street Improvements and that awards will be made in October. City Manager Berry reported that the contractor is working on the Hart/Brilliant Project and is on schedule to complete the project by early October. He also reported that the auditors are here this week and that an entrance conference was held yesterday. City Manager Berry further reported that the City is working on upgrading its computer systems as a result of the NM Tech findings and risks that were identified with the main issues being obsolescence of hardware and operating systems.

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VIII. ADJOURNMENT:

The meeting adjourned at 6:52 p.m.

ATTEST:


Michael Anne Antonucci, City Clerk

CITY OF RATON


James Neil Segotta Jr., Mayor