



**MINUTES OF THE REGULAR RATON CITY COMMISSION
MEETING HELD ON TUESDAY, SEPTEMBER 8, 2020 AT 6PM**

I. CALL TO ORDER:

Mayor Segotta called the meeting of the Raton City Commission to order at 6:00 pm.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde' Schuster via conference call, Commissioners: Lori Chatterley, and Don Giacomo. Commissioner Ronald Chavez was absent. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci, Deputy Clerk Desire'e Trujillo and approximately 1 visitor.

III. MAYOR SEGOTTA LED EVERYONE IN THE PLEDGE OF ALLEGIANCE:

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- **Next Regular Commission Meeting Tuesday, September 22, 2020 at 6 pm**
- **Presentation: Suicide Prevention Month**
Victoria Gonzales who is the Coordinator for the Colfax County DWI program was present via conference call. She expressed her appreciation to the City Mayor and Commission for the Suicide Prevention Month Proclamation. She also wanted to encourage anyone interested to participate in the virtual suicide run/walk in September and to share it on their social media with #Suicide Awareness 2020. Mrs. Gonzales also stated there is a hotline for anyone who is experiencing any type of emotional distress to call and speak with a live person 24 hours a day at 1-855-662-7474.

V. COMMENTS FROM THE GENERAL PUBLIC:

None

VI. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOULTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. Approval of the August 25, 2020 Regular Commission Meeting Minutes

Commissioner Lori Chatterley made a motion to approve the August 25, 2020 Regular Commission Meeting Minutes with a few grammatical corrections. The motion was seconded by Commissioner Donald Giacomo and the motion carried 4-0 with all voting "aye".

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B. *Deliberate and Act on Resolution 2020-56: Adopting an Infrastructure Capital Improvement Plan (ICIP) FY2022-2026*

City Manager Scott Berry reported he has taken and used the public input received from the last few meetings and that now is the time for commission to comment and make changes. City Manager Berry reported number 1 on the list is Police equipment which is needing to be updated in order to be compliant with the state mandate. He reported number 2 is the drainage and storm drain system improvements which have had pieces repaired in the last few years and is a high priority. He reported number 3 is Sugarite Avenue pedestrian/bicycle trail which is a high priority based on input from the Outdoor Recreation Department and State. City Manager Berry reported number 4 on the list is East Frontage Road/East 10th Street reconstruction. He stated number 5 is the document storage facility which consists of two components which is a scan and store and also paper storage. City Manager Berry reported the deadline for submission of the final ICIP is September 18th. Commissioner Lori Chatterley stated the ICIP looks great and made a motion to approve Resolution 2020-56: Adopting an Infrastructure Capital Improvement Plan (ICIP) FY2022-2026. The motion was seconded by Commissioner Donald Giacomo and the motion carried 4-0 with all voting "aye".

C. *Deliberate and Act on Lodgers' Tax Recommendations*

City Manager Scott Berry stated the Lodgers' Tax Board met on August 26, 2020 for the first time this fiscal year. He reported the board is recommending \$30,000 be given to the Center for Community Innovation for the Renewal of ExploreRaton.com Maintenance, Google Ads, Media & Visitor's Guide Management and retroactive to include July & August. He also reported the board is recommending \$5,632.30 be given to KCRT/KBKZ Radio for 1,510 ads, banner on app for 99.3 fm and a link to the website. City Manager Berry also reported the Lodgers' Tax Board is recommending that \$3,884.60 be given to KRTN Enchanted Air for ads on AM/FM Radio and also on KRTN Website and on Facebook from January, 2021 to June, 2021. Commissioner Chatterley stated she thinks the relocation guide looks great. A motion was made by Commissioner Donald Giacomo to approve the Lodgers' Tax Recommendations. The motion was seconded by Lori Chatterley and carried 4-0 with all voting "aye".

D. *Introduction of Ordinance Amending Chapter 90: Animals*

City Manager Scott Berry stated that proposed revisions are being brought to the Commission for discussion and to seek public comment. He also stated that a copy was given to the Humane Society for review. City Manager Berry stated the revision addresses how we handle dangerous dogs or potentially dangerous dogs. He stated currently there is a \$150 registration fee with the City. He stated the added provision will require the dog owner to have proper fencing and carry insurance to assume responsibility in the event of the dog hurting anyone. He also noted that the other element is the enforcement of the ordinance. City Manager Berry stated the revision will need to be published in

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the paper and will be discussed at two Commission meetings prior to adoption. No action was taken.

E. *Deliberate and Act on Contract between the City of Raton and Better City for Economic Development Services*

City Manager Scott Berry reported Better City is currently working on an economic development plan and a grant request for the City. He stated this request is to allocate additional funds in the amount of \$10-\$15 thousand dollars for the additional tasks. City Manager Berry reported they would be assisting the City in applying for an EDA EAA grant for economic recovery and resilience. He stated that Better City will facilitate discussions between local stakeholders, the economic development district, and grantor to ensure that the grant is competitive and aligns with EDA priorities. He stated they will also assist the City's Economic Director and City Manager in finalizing the document and presenting it to Colfax County and State officials. A motion was made by Commissioner Lori Chatterley to approve the Contract between the City of Raton and Better City for Economic Development Services. The motion was seconded by Commissioner Donald Giacomo and carried 4-0 with all voting "aye".

F. *Deliberate and Act on Airport Maintenance Grant Agreement Between the City of Raton and NM Aviation Division*

City Manager Scott Berry reported this is a Consumables Grant that is done every year. He stated it helps maintain the airport and its needs such as the lights, flags etc. Clerk/Treasurer Michael Anne Antonucci stated it is a 2 year agreement in which the airport is given \$20,000 from NMDOT towards maintenance items and supplies with the City's contribution being \$2,222. A motion was made by Commissioner Donald Giacomo to approve the Airport Maintenance Grant Agreement Between the City of Raton and NM Aviation Division. The motion was seconded by Commissioner Lori Chatterley and carried 4-0 with all voting "aye".

G. *Deliberate and Act on CARES Act Agreement for Small Business Grants Award # CARES-BUS-09005-CRA*

City Manager Scott Berry stated the Federal Government appropriated funds to the state of NM for COVID-19 relief. He reported the City of Raton was awarded \$718,875 for small business assistance and will be setting up a fund to help small businesses affected. City Manager Berry stated there is a training being held next week to setup the criteria. He also stated there will be an application with the requirements and then a review process. Mayor Segotta stated the small businesses will have to show proof of loss and need for money. Mayor Segotta and Commissioner Chatterley expressed their appreciation to the City staff for their effort made, making it possible for the City to be awarded these funds. A motion was made by Commissioner Lori Chatterley to approve the CARES Act Agreement for Small Business Grants Award # CARES-BUS-09005-CRA. The motion was seconded by Commissioner Donald Giacomo and carried 4-0 with all voting "aye".

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H. *Deliberate and Act on CARES Act Agreement for COVID-19 Emergency Grant Award # CARES-09005-CRA*

City Manager Scott Berry reported the City of Raton was awarded by the state of NM \$655,075 as reimbursement for the expenditures due to COVID-19. He stated the City will have to provide documentation to DFA to prove costs. He reported some of the monies have already been disbursed so the City will start the reimbursement process immediately. A motion was made by Commissioner Donald Giacomo to approve the CARES Act Agreement for COVID-19 Emergency Grant Award # CARES-09005-CRA. The motion was seconded by Commissioner Lori Chatterley and carried 4-0 with all voting "aye".

I. *Deliberate and Act on Resolution 2020-57 A Resolution Authorizing to Accept the Grant Offer for Airport Aid from the Federal Aviation Administration (FAA) and Obligation for Matching Funds. The Project Shall Consist of Design and Construction of P.A.P.I. and Related Tasks.*

City Manager Scott Berry reported the Airport was awarded the grant from the state. He stated he will receive the grant agreement this Thursday and it will be due this Friday. City Manager Berry reported the action was already taken on a different Resolution in June therefore he recommended tabling Resolution 2020-57. A motion was made by Mayor Neil Segotta to table Resolution 2020-57 and use the resolution previously adopted June 9, 2020. The motion was seconded by Commissioner Lori Chatterley and carried 4-0 with all voting "aye".

J. *City Manager's Report*

- City Manager Berry reported he is working on the EDA Grant Application.
- City Manager Berry reported the construction at the Solid Waste Convenience Station, Crack Sealing, Convention Center, Shuler and Water line projects are all progressing well.
- City Manager Berry reported the 5th Street sweeping and fog sealing will take place next week and will take one day to complete.
- City Manager Berry reported the East Fork Fire above Lake Dorothy and the Watershed still has a hotspot at Schwachheim Creek. He introduced RFD Chief Anthony Burk to elaborate.
- RFD Chief Anthony Burk reported there are still some spots burning as well as some hotspots. He reported on the areas that have been controlled and potential concerns and actions. He provided documentation with maps showing area and measures taken. He reported the fire has burned 1,682 acres and that Sugarite Canyon State Park is now open with no access to lake Dorothy.
- City Manager Berry and Mayor Neil Segotta acknowledged all crews and teams who have been working endlessly to contain and extinguish the fire.

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VII. ADJOURNMENT:

The meeting adjourned at 7:08 p.m.

CITY OF RATON


James Neil Segotta, Jr., Mayor

ATTEST:

Michael Anne Antonucci, City Clerk