



MINUTES OF THE REGULAR RATON CITY COMMISSION
MEETING HELD ON TUESDAY, JULY 28, 2020 AT 6PM

I. CALL TO ORDER:

Mayor Segotta called the meeting of the Raton City Commission to order at 6:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde'Schuster, Commissioners: Ron Chavez and Don Giacomo. Commissioner Lori Chatterley was absent. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci, Deputy Clerk Desire'e Trujillo, RPD Chief John Garcia, RFD Chief Chris Espinoza, RFD Battalion Chief Anthony Burk, Planning & Zoning/Code Enforcement Officer Dusty Russell, RWW Board Member Al Litchfield and RPS Board Member Kathy McQueary and approximately 7 visitors.

III. MAYOR SEGOTTA LED EVERYONE IN THE PLEDGE OF ALLEGIANCE:

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- Next Regular Commission Meeting will be held on August 11, 2020 at 6 p.m.
- Proclamation: Honoring Retirement of Fire Chief Chris Espinoza read by Mayor Neil Segotta
- Proclamation: Honoring Retirement of Raton Water Works General Manager Dan Campbell read by Mayor Neil Segotta

V. COMMENTS FROM THE GENERAL PUBLIC:

None

VI. COMMITTEE REPORTS FROM COMMISSIONERS:

Commissioner Giacomo reported the AJML Board of Directors met today 7/28/2020 at 5:30 p.m. Commissioner Giacomo also reported the RPS Board of Directors met Monday 7/27/2020 at 6:00 p.m. Robyn Osborn the Office Manager/Bookkeeper covered the 2020-05 Financial Report Resolution which was approved by the board. RFP 20-0001 was awarded to Power Line Elite. Commissioner Giacomo reported RPS General Manager Sandy Chavez reported 202 new meters installed in the month of July making the number of new meters installed 1287.

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Commissioner Chavez reported he and Mayor Pro-tem Schuster met with the RWW Board on 7/21/2020. Commissioner Chavez reported that Lake Maloya is currently 4 feet below the spillway and that we are currently operating mostly on the Cimarron system. Commissioner Chavez reported a Bid for the 3rd Street Downtown Water Line replacement project was opened and approved which was awarded to File Construction in the amount of \$424,014 plus GRT. Commissioner Chavez reported they heard 4 reports on Budget Resolutions and Bank Account Resolutions and approved to be presented to the City. Commissioner Chavez reported the Filter Plant Renovations as well as the Lift Station Projects are complete and working well. Commissioner Chavez reported that RWW received a good audit at the Filter Plant and also stated they approved Resolution 2020-09 naming the Filter Plant in honor of Mr. Daniel M. Campbell. Commissioner Chavez reported the Finance Advisory Committee met on 7/23/2020 and reviewed and approved the FY20 Year End Financial Reports to be presented to the City Commission this evening.

Mayor Pro-tem Linde' Schuster reported the Housing Board Authority met on 7/21/2020 where they had end of year summaries, reports and budget approvals. Mayor Pro-tem Schuster reported there are still many on going repairs and Mr. Terry Baca has been working very hard and was duly commended on his hard work and knowledge.

Mayor Neil Segotta reported he was Chairman of the Public Safety Policy Committee Meeting with the New Mexico Municipal League where they propose resolutions for the upcoming Legislative Session. Mayor Segotta reported there are 5 different committees that will be meeting this Friday and Saturday in Santa Fe with 60 plus resolutions to rank, sort and order to hopefully get some Legislation Bills written to benefit the City of Raton. Mayor Segotta reported he will continue to meet with the Governor's Task Force about the return or lack of children returning to school. Mayor Segotta expressed concern about the communities that lack high speed broad band internet service being that we are one of those communities he stated the response he got from the Governor's office was that "they are aware and are looking into it".

VII. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOULTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. *Approval of the July 14, 2020 Regular Commission Meeting minutes and July 21, 2020 Special Meeting Minutes*

Motion was made to approve the July 14, 2020 Regular Commission Meeting Minutes and the July 21, 2020 Special Meeting Minutes by Commissioner Ronald Chavez. The motion was seconded by Mayor Pro-tem Linde' Schuster and carried 4-0 with all voting "aye".

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B. Deliberate and Act on Amendment No. 1 to Memorandum of Agreement between the City of Raton and the Shuler Restoration Corporation, Inc.

City Manager Scott Berry stated this is a great partnership that is just a renewal of the existing Memorandum of Agreement which will be valid for 1 year. President of the Shuler Restoration Corporation Billy Donati spoke of the many canceled events at the Shuler Theater this summer due to Covid-19 and stated due to this they have not requested any funds since March from the awarded amount of \$16,500. Mr. Donati stated they are still working on the side office and that there is an issue with the large walk-in safe being that it somehow got locked and no one has the combination. Mr. Donati stated they will be getting a new LED lighting system installed in the amount of \$50,000 due to generosity of the Sloat Prince Foundation, the Macaron Family Foundation, the Darden Foundation, the Whited Foundation, and the Shuler Restoration. A motion was made by Mayor Pro-tem Linde' Schuster to approve the Amendment No. 1 to Memorandum of Agreement between the City of Raton and the Shuler Restoration Corporation, Inc. The motion was seconded by Commissioner Donald Giacomo and carried 4-0 with all voting "Aye".

C. Public Hearing: Infrastructure Capital Improvement Plan (ICIP) FY 2022-2026

City Manager Scott Berry stated he is not wanting to make complete changes to the ICIP due to the Legislative process and them not wanting to fund anything they feel is not of high enough priority. City Manager Berry reiterated how important it is for the public to provide input now and not to wait till after the projects are started. City Manager Berry stated if there is anyone who has input but can't make any meetings they are welcome to call, e-mail, or mail any suggestions they may have. No action taken.

D. Deliberate and Act on Event Form for Homecoming Parade October 2, 2020

Mayor Neil Segotta stated the approval would only be upon the Governors executive orders. City Manager Scott Berry stated the Governors Executive Order will take precedence. A motion was made by Commissioner Donald Giacomo to approve the Event Form for the Homecoming Parade October 2, 2020. The motion was seconded by Commissioner Ronald Chavez and carried 4-0 with all voting "aye".

E. Introduction of Ordinance No. 1009 Authorizing the Execution and Delivery of a loan Agreement by and Between the City of Raton and NMFA For the Purpose of Refunding NMFA Loan Nos. PPRF-2332 and PPRF-2333 and Funding a Reserve Account.

City Manager Scott Berry reported the existing loan closing date is October 9th and the maturity date is May 2029. City Manager Berry reported the interest rates are very low which will result in savings. City Manager Berry stated this is the introduction and that there will be a Public Hearing at a later date for the Ordinance. A motion was made by Mayor Pro-tem Linde' Schuster to approve

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the Introduction of Ordinance No. 1009 Authorizing the Execution and Delivery of a Loan Agreement by and Between the City of Raton and NMFA For the Purpose of Refunding NMFA Loan Nos. PPRF-2332 and PPRF-2333 and Funding a Reserve Account. The motion was seconded by Commissioner Ronald Chavez and carried 4-0 with a unanimous roll call vote of “yes”.

F. *Deliberate and Act on Purchase of New Police Utility Interceptor from Rich Ford Sales utilizing State Price Agreement #80-000-17-0024 Amend #6*

City Manager Scott Berry turned item over to Chief of Police John Garcia. Chief Garcia reported the purchase would be from Rich Ford Sales Utilizing the State Price Agreement in the amount of \$37,509. Chief Garcia reported the monies being used for the purchase of the 2020 Ford Interceptor would come from the remaining amount of the Seizure Fund and the left over balance would then come from the Police Department’s General fund. A motion was made by Mayor Pro-tem Linde’ Schuster to approve the purchase of New Police Utility Interceptor from Rich Ford Sales utilizing State Price Agreement #80-000-17-0024 Amend #6. The motion was seconded by Commissioner Donald Giacomo and carried 4-0 with all voting “aye”.

G. *Deliberate and Act on Resolution 2020-50: Budget Adjustment FY20*

City Clerk/Treasurer Michael Anne Antonucci reported that she noticed some corrections after the Budget Adjustment was approved at the July 14, 2020 City Commission Meeting. Treasurer Antonucci reviewed the line item adjustments for the final end of year adjustment & requested approval. A motion was made by Commissioner Donald Giacomo to approve Resolution 2020-50: Budget Adjustment FY20. The motion was seconded by Mayor Pro-tem Linde’ Schuster and the motion carried 4-0 with all voting “aye”.

H. *Deliberate and Act on Resolution 2020-51: FY20 End of Year Financial Reports for City of Raton, Raton Water Works and Raton Public Service*

City Treasurer Michael Anne Antonucci reported the General Fund has exceeded expectations but the other line items fell short due to Covid-19. Treasurer Antonucci reported still doing well due to the Small Cities Assistance Grant and that the JJAC Grant reimbursement is still expected and will be payed back the General Fund. Treasurer Antonucci reported the July GRT was better than expected and the increase she thinks is due to shopping local. City Treasurer Michael Anne Antonucci reported the City of Raton will start the Fiscal Year higher than projected and that she will be uploading the Final Budget to DFA by July 31, 2020. Mayor Pro-tem Schuster commended Treasurer Antonucci and said the budget was very well organized as usual. A motion was made by Commissioner Donald Giacomo to approve Resolution 2020-51: FY20 End of Year Financial Reports for City of Raton, Raton Water Works and Raton Public Service. The motion was seconded by Mayor Pro-tem Linde’ Schuster and the motion carried 4-0 with all voting “aye”.

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I. *Deliberate and Act on Resolution 2020-52: Approval of Final FY 2021 Budgets for City of Raton, Raton Water Works and Raton Public Service*

City Treasurer Michael Anne Antonucci reported she prepared a summary of changes from the Interim Budget and is now prepared to send to DFA. Treasurer Antonucci reported that she added \$30,000 to the General Fund Revenue for the Cares Act Airport Grant. Treasurer Antonucci reported updating the Union salary changes, minimum wage salary changes and the 1% raise to go into affect in the 1st quarter. Treasurer Antonucci also reported updating the Self Insurers Fund changes and that the Governor rescinded the 3% increase that was supposed to go into affect the July 1, 2020. Treasurer Antonucci reported the Raton Fire Department will also be getting raises per the Union Contract the current Fire Chief will be on for 5 more months and after his retirement there will be some salary savings. Treasurer Antonucci reported the Grant for Raton Police Department and the school resource officer has come to an end but the RPD is required to provide the officer for 12 additional months per the agreement. Treasurer Antonucci reported she removed the Education Building roof due to it already being done. City Manager Scott Berry stated this is the summer of infrastructure. City Manager Berry reported there is a lot going on and will continue to be including the Great Blocks and the Solid Waste Transfer Station. Treasurer Antonucci reported the budget also includes LED Lighting upgrades, painting the North & South Underpass, the Garage Door replacement at the Public Works Warehouse and some fencing at the soccer field utilizing General Fund reserves. Treasurer Antonucci reported getting an extension on the Airport Hanger Grant with the matching amount being \$250,000. Treasurer Antonucci reported the City was awarded the funds for the Electrical Vehicle Charging Station at the Depot with the City's match amount on that being \$5,000. City Treasurer Michael Anne Antonucci reported noticing two Grant Reimbursement that are needing to be included in the new Fiscal Year being the Dump Truck and the ATV so she added \$109,801 to the street fund for those two reimbursements. Treasurer Antonucci reported the City has received the invoice for the legal fees for the Filter Plant Project zeroing out that account. Treasurer Antonucci reported the budget expenses for the fiscal year in the General Fund 4,934,679 and total expenses for all funds is \$15,455,533. A motion was made by Commissioner Donald Giacomo to approve the Final FY 2021 Budgets for City of Raton, Raton Water Works and Raton Public Service. The motion was seconded by Mayor Pro-tem Linde' Schuster and carried 4-0 with a roll call of all voting "yes"

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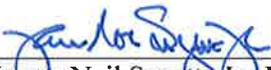
J. City Manager's Report

- City Manager Berry announced the new Fire Chief effective upon the retirement of Chief Chris Espinoza being Anthony P. Burk who has been with the Raton Fire Department since 2007 where he has earned numerous certifications
- City Manager Berry announced and congratulated Dusty B. Russell now being the Emergency Medical Director as well as continuing to be the Planning & Zoning/Code Enforcement Officer
- City Manager Berry introduced Fire Chief Chris Espinoza who wished to "switch hands" and present Fire Chief Anthony Burk with his badge. Chief Anthony Burk expressed his appreciation of being with the RFD for 13 years of learning and also expressed his gratitude to the City Commission, City Manager Scott Berry and to City Clerk/Treasurer Michael Anne Antonucci

VIII. ADJOURNMENT:

The meeting adjourned at 7:09 p.m.

CITY OF RATON



James Neil Segotta Jr., Mayor

ATTEST:



Michael Anne Antonucci, City Clerk