MINUTES OF THE REGULAR RATON CITY COMMISSION MEETING HELD ON TUESDAY, JULY 26, 2022 AT 6 PM

I. CALL TO ORDER:

Mayor Neil Segotta called the meeting of the Raton City Commission to order at 6:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta and Mayor Pro-tem Linde’ Schuster (Pro-tem Schuster was present via conference call). Commissioners: Ronald Chavez, Donald Giacomo and Lori Chatterley. Also present were Public Works Director Jason Phillips, Deputy Clerk Desire’e Trujillo, Clerk/Treasurer Michael Anne Antonucci, and 2 visitors.

III. MAYOR SEGOTTA LED EVERYONE IN THE PLEDGE OF ALLEGIANCE:

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES, AND CITY/MUNICIPAL EVENTS:

- Next Regular Commission Meeting Tuesday, August 9, 2022 at 6:00 p.m.
- Notice of Potential Quorum of City Commissioners: Raton Metropolitan Redevelopment Area (MRA) Plan Implementation P3 Workshop August 1, 2022 5:45-8pm at Raton Convention Center, 901 S. 3rd Street, Raton, NM. The public is also encouraged to attend to vision how the city-owned Coors Building could be redeveloped via a public-private partnership to further revitalize downtown Raton

V. COMMITTEE REPORTS FROM COMMISSIONERS:

Commissioner Lori Chatterley had nothing to report due to boards not meeting.

Commissioner Donald Giacomo attended the Arthur Johnson Memorial Library Board meeting on July 19th where they discussed maintenance needs, the GO Bond Fund, donations collected, fines collected, copy fees collected and programs held. He met with the Raton Public Service Board of Directors on July 25th where they went over and approved financials and heard the monthly reports from General Manager Dave Piancino which he stated were all good.

Commissioner Ronald Chavez attended the Raton Water Works Board meeting on July 15th, and reported Lake Maloya is 1.15’ below the spillway, the Cimarron water tanks have been cleaned and are in service, and the Cimarron System Upgrade Project has commenced. He met with the Financial Advisory Committee on July 25th where they reviewed and approved financials.
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Mayor Pro-tem Linde’ Schuster has been out of town and unable to attend any board meetings but did report that the Lodgers’ Tax Board met on July 20th.

Mayor Neil Segotta attended the New Mexico Self Insurers’ Fund Board meeting on July 18th, where they discussed and approved a resolution and an interfund transfer and held an executive closed session. He noted that the New Mexico Municipal League Resolutions Committee meets this upcoming Saturday.

VI. ITEMS FROM CITIZENS PRESENT: None

VII. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ 
CITY MANAGER’S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. DELIBERATE AND ACT on Approval of July 12, 2022 Regular Meeting Minutes

A motion was made by Commissioner Lori Chatterley to approve the July 12, 2022 Regular Meeting Minutes. The motion was seconded by Commissioner Ronald Chavez and carried 5-0 with all voting “aye”.

B. PUBLIC HEARING: Infrastructure Capital Improvement Plan (ICIP) FY2024-2028

Public Works Director Jason Phillips stated City Manager Berry has been gathering information from the department heads and is still wanting public input on what they feel should be a priority. He welcomed e-mails, letters, phone calls, and walk-ins. He stated the current list for the ICIP will be put on the ratonnm.gov website for anyone interested in reviewing it. The proposed finalized ICIP would need to be ready by the August 9th Commission meeting due to the submittal deadline. No action was taken.

C. DELIBERATE AND ACT on Event Form for Homecoming Parade September 23, 2022

Public Works Director Jason Phillips stated all department heads have reviewed and approved the event form. Deputy Clerk Desire’e Trujillo noted that she spoke with Student Senate President, Anderson Weese about the liability insurance certificate, and they are in the process of acquiring it. A motion was made by Commissioner Lori Chatterley to approve the Event Form for the Homecoming Parade on September 23, 2022 contingent upon the receipt of the liability insurance certificate. The motion was seconded by Commissioner Donald Giacomo and carried 5-0 with all voting “aye”.

D. DELIBERATE AND ACT on Lodgers’ Tax Advisory Board Recommendations

Public Works Director Jason Phillips stated the Lodgers’ Tax Advisory Board met on July 20th and recommended $490 be awarded to the Center for
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Community Innovation for the printing cost, shipping/driving and administrative training for the Explore Raton's hospitality training map to train local businesses on what activities and sights visitors can visit in and around Raton from the contingency fund line item. A motion was made by Commissioner Lori Chatterley to approve the Lodgers' Tax Advisory Board Recommendation. The motion was seconded by Commissioner Ronald Chavez and carried 5-0 with all voting “aye”.

E. DELIBERATE AND ACT on Award Demolition Contract for House Located at 568 N. 1st

Public Works Director Jason Phillips stated the title of the said address has been signed over to the City of Raton and that the front face of the home is falling off. An environmental inspection was conducted, and the results showed that asbestos was not detected, and that lead-based paint was identified but was not characterized as hazardous waste. The City of Raton solicited and received three sealed price quotations for contractor services for demolition, removal and scrap material disposal of structures. The low quote recommended for approval was submitted by Mosark LLC in the amount of $31,322.77 including NMGRT which would be funded from the general fund line item. A motion was made by Commissioner Ronald Chavez to approve the Award of Demolition Contract for House Located at 568 N. 1st. The motion was seconded by Commissioner Donald Giacomo and carried 5-0 with all voting “aye”.

F. DELIBERATE AND ACT on MOU Between the City of Raton and the City of Raton Continuum Board as required by JJAC Agreement #21-690-3200-20841-4

Public Works Director Jason Phillips stated due to the power outage that took place throughout the City of Raton Clerk/Treasurer Antonucci is having to finish up documentation for another item on the agenda but that she does recommend approval of this MOU. The Grant Agreement from the State of New Mexico, Children, Youth and Family Department outlines the responsibilities between the City of Raton Continuum Advisory Board and the City of Raton. The goal of the grant is to improve the Juvenile Justice System and decrease the incidences of juvenile delinquency in the community while increasing the emphasis on prevention and early intervention in the juvenile justice system. The term of the agreement is from July 1, 2022 to June 30, 2023. A motion was made by Commissioner Lori Chatterley to approve the MOU Between the City of Raton and the City of Raton Continuum Advisory Board as required by the JJAC Agreement #21-690-3200-20841-4. The motion was seconded by Mayor Pro-tem Linde' Schuster and carried 5-0 with all voting “aye”.

G. DELIBERATE AND ACT on Resolution 2022-36: Requesting NMDOT to Prioritize I-27 Development

Public Works Director Jason Phillips stated City Manager Berry attended the NMDOT Commission meeting last Thursday and that this is the first step towards the development of Interstate 27. The City of Raton supports the planning, development, implementation and construction of Interstate 27 in
New Mexico and is requesting the prioritization of the project by the New
Mexico Department of Transportation including a detailed alignment study at
the earliest opportunity. A motion was made by Commissioner Donald
Giacomo to approve Resolution 2022-36: Requesting NMDOT to Prioritize I-
27 Development. The motion was seconded by Commissioner Ronald Chavez
and carried 5-0 with all voting “aye”.

H. DELIBERATE AND ACT on Agreement the City of Raton and Colfax
County for Vector Control Services

Public Works Director Jason Phillips stated this is an annual agreement
between the City of Raton and Colfax County and due to the high volume of
rain our area has received is a high priority. He noted that anyone not wanting
any specific area sprayed should contact City Hall to be added to the do not
spray list. The City of Raton shall pay Colfax County monthly after the
product is used not to exceed $3,000 for pesticides or other products. This
agreement shall be effective June 1, 2022 and shall terminate on September
30, 2022. A motion was made by Commissioner Lori Chatterley to approve
the Agreement between the City of Raton and Colfax County for Vector
Control Services. The motion was seconded by Commissioner Donald
Giacomo and carried 5-0 with all voting “aye”.

I. DELIBERATE AND ACT on Resolution 2022-37: Disposal of Surplus
Vehicles

Public Works Director Jason Phillips stated Raton Public Service desires to
dispose of three (3) property items that were approved by the Raton Public
Services Board of Directors on July 25, 2022. The vehicles consist of a 1982
Chevy 4x4 Pickup VIN# 1GCGK24T0CJ126124 valued at $1,000, a 2000
Chevy C8500 Altec Double Bucket Truck VIN# 1GBP7H1C9YJ509483
valued at $7,500 and a 1988 Chevrolet Altec Digger Unit Vin# 1GML7D1E4J110651 valued at $2,500. The property would be sold at
public auction “as is” with no warranty and full payment would be required
prior to the purchaser taking custody of the said property. A motion was made
by Commissioner Lori Chatterley to approve Resolution 2022-37: Disposal of
Surplus Vehicles. The motion was seconded by Commissioner Ronald Chavez
and carried 5-0 with all voting “aye”.

A motion was made by Commissioner Lori Chatterley to take a five (5)
minute recess. The motion was seconded by Commissioner Ronald Chavez
and carried 5-0 with all voting “aye”. A motion was made by Commissioner
Lori Chatterley to come out of recess. The motion was seconded by
Commissioner Ronald Chavez and carried 5-0 with all voting “aye”.

J. DELIBERATE AND ACT on Resolution 2022-38: FY22 End of Year
Budget Adjustments

City Clerk/Treasurer Michael Anne Antonucci stated the budget adjustments
are to move monies around to reconcile line items in order to not be in the
negatives and also temporary transfers pending grant reimbursements for
various projects. After a brief discussion, a motion was made by
Commissioner Lori Chatterley to approve Resolution 2022-38: FY22 End of
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Year Budget Adjustments. The motion was seconded by Commissioner Donald Giacomo and carried 5-0 with all voting “aye”.

K. DELIBERATE AND ACT on Resolution 2022-39: Approval of FY22 End of Year Financial Reports for City of Raton, Raton Water Works and Raton Public Service

City Clerk/Treasurer Michael Anne Antonucci went over the various line item ending cash balances through June 30, 2022. She also went over the lodgers’ tax comparison and the gas tax comparison. She noted that Raton Public Service Co. accelerated to four (4) payments towards their loan instead of the two (2) as agreed. After a brief discussion, a motion was made by Commissioner Donald Giacomo to approve Resolution 2022-39: Approval of FY22 End of Year Financial Reports for City of Raton, Raton Water Works and Raton Public Service. The motion was seconded by Commissioner Lori Chatterley and carried 5-0 with all voting “aye”.

L. DELIBERATE AND ACT on Resolution 2022-40: Approval of Final FY2023 Budgets for City of Raton, Raton Water Works and Raton Public Service

City Clerk/Treasurer Michael Anne Antonucci went over the budgeted fund revenues and expenditures in the various line items for fiscal year 2023. She also went over the projected 2022-2023 general fund budget expenses by department and the projected general fund gross receipts tax comparison. After a brief discussion, a motion was made by Commissioner Lori Chatterley to approve Resolution 2022-40: Approval of Final FY2023 Budgets for City of Raton, Raton Water Works and Raton Public Service. The motion was seconded by Commissioner Donald Giacomo and carried 5-0 with all voting “aye”.

M. CITY MANAGER REPORT

- Public Works Director Phillips thanked the organizers and attendees of the Run to Raton for another successful year.
- Public Works Director Phillips reported construction crews are currently working on the pavement markings for the Raton Train Depot and the C.D.B.G. Project. He noted these are the last steps in completing the construction of these two projects.
- Public Works Director Phillips reported the work on Byron and Whittier is progressing nicely despite the rain. He stated the expected completion of these two projects is about two weeks depending on the rain.
- Public Works Director Phillips expressed his appreciation to David Gallegos and his crew for doing a great job working out the kinks at the new solid waste facility.
- Public Works Director Phillips also acknowledged the hard work put forth by the parks and building departments. He noted the rain presents several challenges to keeping the facilities open and accessible and despite the circumstances the parks and buildings are in great shape for this time of year.
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- Public Works Director Phillips thanked City of Raton mechanic Kevin Garcia for his skill set to take care of the mad max assortment of equipment the department has.
- Public Works Director Phillips thanked Larry Marquez and the street department for their valiant efforts to minimize flooding and drainage issues throughout town. He noted it takes a tremendous amount of effort to keep our aging storm drainage system functioning during monsoon season on top of dealing with the large aftermath of potholes.
- Public Works Director Phillips thanked the Raton Police Department, Raton Fire Department and the Raton Water Works Department for their collaboration with the storm drain cleanup.

VIII. ADJOURNMENT:

The meeting adjourned at 6:39 p.m.

CITY OF RATON

[Signature]
James Neil Segrott Jr., Mayor

ATTEST:

[Signature]
Michael Anne Antonucci, City Clerk