MINUTES OF THE CITY OF RATON SPECIAL COMMISSION MEETING HELD ON TUESDAY, JULY 21, 2020 AT 5PM

I. CALL TO ORDER:

Mayor Segotta called the meeting of the Raton City Commission to order at 5:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde'Schuster, Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci, and Deputy Clerk Desire'e Trujillo.

III. MAYOR SEGOTTA LED EVERYONE IN THE PLEDGE OF ALLEGIANCE:

IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- **Next Regular Commission Meeting will be held on July 28, 2020 at 6 p.m.**

V. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOULTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

A. *Approval of Resolution 2020-49: FY20 City of Raton End of Year Budget Adjustments*

City Clerk/Treasurer Michael Anne Antonucci stated she finished reconciling the line item adjustments to various funds. Mrs. Antonucci stated she has done a temporary transfer out to cover an outstanding grant reimbursement for the Juvenile Justice Grant at year end. The amount is also budgeted as a transfer in for FY21 to pay back the General Fund once the reimbursement is received. Mrs. Antonucci stated she is making an adjustment to the Lodgers' Tax – Promo Fund to reflect the additional $27,000 difference and also to reflect the $8,500 transfer out of the Lodgers' Tax Non Promo Fund. City Clerk/Treasurer Antonucci stated there is also an adjustment to the Gas Tax Fund to reflect what was actually received and is confident the Gas Tax will continue to do well. Mrs. Antonucci stated the Filter Plant Project is complete leaving only the Legal Services invoice to be paid. A motion was made by Mayor Pro-tem Linde' Schuster to approve Resolution 2020-49: FY20 City of Raton End of Year Budget Adjustments. The motion was seconded by Commissioner Ronald Chavez and carried 5-0 with all voting "aye".

B. ***Public Hearing/Review and Discussion of FY2021 Final Proposed Budget.***

City Clerk/Treasurer Michael Anne Antonucci stated she is pretty close to finishing up the Final Budget and is still working on the personnel schedules. Mrs. Antonucci provided an Unaudited Financial Statement for the year and stated the ending cash balance column will now roll forward to the beginning balance. City Clerk/Treasurer Michael Anne Antonucci stated the final budget will be presented for approval at the July 28, 2020 Regular City Commission Meeting. No comments from the general public were made. No action was taken.

VI. ADJOURNMENT:

The meeting adjourned at 5:43 p.m.

CITY OF RATON

James Neil Segotta Jr., Mayor

ATTEST:

Michael Anne Antonucci, City Clerk