



MINUTES OF THE REGULAR RATON CITY COMMISSION
MEETING HELD ON TUESDAY, JUNE 9, 2020 AT 6 PM

I. CALL TO ORDER:

Mayor Segotta called the regular meeting of the Raton City Commission to order at 6:00 p.m.

II. ROLL CALL/ATTENDANCE:

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde' Schuster and. Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Also present were City Manager Scott Berry, Public Works Director Jason Phillips and Clerk/Treasurer Michael Anne Antonucci. There was also one visitor present. All persons in attendance maintained a 6-foot social distance to comply with the COVID-19 restrictions and to ensure public safety.

III. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:

- Next Regular Commission Meeting Tuesday, June 23, 2020 at 6 p.m.
- Recognition was given to Michael Anne Antonucci who was awarded Clerk of the Year by the New Mexico Municipal Clerks & Finance Officers Association.

IV. ITEMS FROM CITIZENS PRESENT

Joel Sanderson was present and informed the Commission that he would be opening his fireworks business soon and wanted guidance on any COVID-19 restrictions. City Manager Berry stated that the only standard being followed is the Governor's Executive Order and Department of Health Guidelines. He further noted that the City of Raton does not have separate standards. Mr. Sanderson also informed the Commission that he is trying to set up a website to sell fireworks and stated that under the City of Raton's current ordinance he is only allowed to sell about 1/3 of the fireworks that are available on the market. He also stated the State Fire Marshal said he can sell everything that is legal in the state but was concerned because the City Ordinance is more restrictive and wanted to know if it could be amended. City Manager Berry suggested that he would need to review with the City Attorney and discuss with the Raton Fire Department. City Manager Berry stated that the City is not looking at limiting what a business can sell but has a responsibility to ensure the safety of the community.

V. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:

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A. *Approval of May 28, 2020 Regular Commission Meeting Minutes and the June 1, 2020 Special Meeting Minutes*

Commissioner Chatterley pointed out that item J should be amended on the May 28th minutes to correctly note that it was Mayor Pro-tem Schuster who volunteered to be on the RFP Committee. A motion was made by Commissioner Chatterley to approve the May 28, 2020 minutes as amended and the June 1, 2020 Special Meeting Minutes. The motion was seconded by Commissioner Chavez and carried 5-0 with all voting "aye".

B. *Deliberate and Act on Ratification of Union Contract between the City of Raton and the Raton Police Officers Association.*

City Manager Berry stated that negotiations took longer than expected as a result of the COVID situation. He also reported that the RPOA members voted to ratify the contract. He then reviewed the basic terms of the 4-year contract which covers officers below the rank of Sergeant and includes telecommunicators. City Manager Berry then reviewed the wage schedule for non-probationary officers and telecommunicators which includes a 1.6% increase in year 1, 2.25% in year 2, 2% in year 3 and 2.5% increase in year 4. He also noted that the Special Teams Pay Incentives would increase from \$1,000 to \$1,250 and the telecommunicators uniform allowance would increase to \$900 in the new contract. City Manager Berry stated that the goal of the new contract was to clean up the language with regards to working conditions and to offer wages and benefits that are competitive with similar sized cities. City Manager Berry stated that Raton has an excellent Police Department with a high level of professionalism.

A motion was made by Commissioner Giacomo to approve the Ratification of Union Contract between the City of Raton and the Raton Police Officers Association. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

C. *Deliberate and Act on Resolution 2020-38: Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments.*

Public Works Director Jason Phillips gave an overview of the resolution and exhibit with the CDBG federal requirements for citizen participation, fair housing, residential anti-displacement and relocation assistance, commitment to Section 3 of HUD Act of 1968 and compliance with federal procurement code. He also noted that with past CDBG projects these items were acted on separately but have now been combined into one annual resolution. A motion was made by Commissioner Chatterley to approve Resolution 2020-38: Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

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D. Deliberate and Act on Resolution 2020-39: Granting City Manager Authority to Execute FAA Agreement for PAPI Project at Raton Municipal Airport

City Manager Berry noted that the bid for the project was recently awarded. He also noted that a federal funds application was submitted and that the City is just awaiting the grant agreement from FAA. City Manager Berry stated that the resolution authorizes the City Manager to execute all documents related to the project and directs staff to take actions necessary to implement and fund this resolution and project. A motion was made by Mayor Pro-tem Schuster to approve Resolution 2020-39 Granting City Manager Authority to Execute FAA Agreement for PAPI Project at Raton Municipal Airport. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

E. Deliberate and Act on Resolution 2020-40: Support for Whittington Center.

City Manager Berry stated that the City of Raton recognizes the importance of the outdoor recreation economy which has been impacted by the COVID-19 shutdown and supports resumed operations of the Whittington Center and Philmont Scout Ranch in accordance with appropriate COVID-19 safe practices and is requesting approval of the Governor and other administration officials in order to resume modified operations. City Manager Berry then referred to a proclamation recently adopted by the Village of Cimarron that addresses the importance of the Philmont Scout Ranch to their local economy which they feel has been devastated due to a lack of collaboration and input from all communities and mayors by the Governor's office. The proclamation also states that Philmont employs 81 full-time staff members and more than 1,100 season employees with several from the local surrounding communities. City Manager Berry also mentioned the impacts of the Ute Park Fire that occurred 2 years ago forcing the closure of Philmont that summer. He then recommended approval of both resolutions to show Raton's support and to seek support of our State officials. Mayor Segotta stated that this was discussed during the Mayor's group call and that he feels the State is lacking common sense. He also noted that letters of support were submitted. Commission Chatterley stated that she understands the concerns with regards to the virus but noted that people are traveling. Commissioner Chavez urged citizens to contact the Governor and our State officials. He also stated there is a new Manager at the Whittington Center and that they want a closer relationship with the City of Raton. A motion was made by Commissioner Chavez to approve Resolution 2020-40: Support for Whittington Center and Resolution 2020-41: Support for Philmont Scout Ranch. The motion was seconded by Commissioner Chatterley and carried 5-0 with all voting "aye".

F. Deliberate and Act on Resolution 2020-41: Support for Philmont Scout Ranch

Approval of items E. and F. were combined into one action by the City Commission under item E.

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G. *Deliberate and Act on Continuum of Graduated Sanctions Agreement No. 21-690-3200-20841 between the City of Raton and Children Youth and Families Department*

City Manager Berry turned the item over to Clerk/Treasurer Antonucci who informed the Commission that the new grant would be a 4-year term and that the annual amount of the funding was less than previous years due to cutbacks in programs statewide with some being eliminated completely. She also noted that RFP's for the Girls Circle/Boys Council and the Restorative Justice have been advertised to select the vendors to provide the direct youth services for those programs and that the subcontracts would be brought to the Commission for approval at the next meeting. Clerk/Treasurer Antonucci stated that Danielle Vanderpool will continue as the Continuum Coordinator and thanked her for her hard work which she stated has contributed tremendously to the success of these programs. A motion was made by Mayor Pro-tem Schuster to approve the Continuum of Graduated Sanctions Agreement No. 21-690-3200-20841 between the City of Raton and Children Youth and Families Department. The motion was seconded by Commissioner Chatterley and carried 5-0 with all voting "aye".

H. *Deliberate and Act on Resolution 2020-42: Budget Adjustment #15 FY20*

Clerk Treasurer Antonucci reviewed the budget adjustment which included line item adjustments in the Police Department, Fire Grants, Fire Fund, Lodgers' Tax Non-Promo Fund and a transfer from the General Fund reserve to cover a revenue shortfall in the Pool/Rec Center Fund at year end due to temporary closure of the facility as a result of the COVID health emergency. She also noted an adjustment was needed to increase the total transfers for the year from the Solid Waste Fund to the Landfill Trust due to a delay in making the June 2019 transfer which was not made until July 2019 resulting in an additional transfer being made in this fiscal year. A motion was made by Commissioner Chatterley to approve Resolution 2020-42: Budget Adjustment #15 FY20. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

I. *City Manager's Report.*

- City Manager Berry reported that they are working on the Affordable Housing Plan with Colfax County who is the lead agency. The plan will be brought to the City Commission at the 1st meeting in July for approval.
- City Manager Berry stated that work on the Comprehensive Plan is also proceeding and that they will schedule a virtual community meeting soon. It is anticipated that the plan will be completed this Fall.
- City Manager Berry reported that the contractor started on the Education Building roof this week and that work on the roofs at City Hall, Aquatic Center and the Coors Building will also start soon.
- City Manager Berry reported that the Library, Visitors Center and Aquatic Center are now open with limited operations.
- City Manager Berry reported that the BUILD Application for railroad track improvements has been submitted and that AMTRAK CEO Richard Anderson has retired.

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- City Manager Berry provided an updated on the 5th Street Chip Seal Project which is scheduled to start on July 6th, the Great Blocks Project which will start in about 10 days, the Shuler Office Renovation Project and the Solid Waste Convenience Center pre-construction meeting with the contractor to be held on Friday. He also reported that work at Lake Maloya is proceeding with boring and installation of the instrumentation.
- City Manager Berry reported that the Census Bureau has resumed its efforts and that Raton's response rate is currently only 47%. He stressed that the census is extremely important to Raton in the future for funding and urged citizens to respond.

VI. ADJOURNMENT:

The meeting adjourned at 7:08 p.m.

ATTEST:


Michael Anne Antonucci, City Clerk

CITY OF RATON


James Neil Segotta Jr., Mayor