



**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, MAY 23, 2023 AT 6 PM**

**I. CALL TO ORDER:**

Mayor Neil Segotta called the meeting of the Raton City Commission to order at 6:00 p.m.

**II. ROLL CALL/ATTENDANCE:**

Answering roll call was: Mayor Neil Segotta and Mayor Pro-tem Linde' Schuster. Commissioners: Ronald Chavez, Donald Giacomo, and Lori Chatterley. Also present were City Manager Scott Berry, City Clerk Desire'e Trujillo, City Treasurer Michael Anne Antonucci, and about 5 visitors.

**III. MAYOR NEIL SEGOTTA LED EVERYONE IN THE PLEDGE OF ALLEGIANCE:**

**IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES, AND CITY/MUNICIPAL EVENTS:**

- Next Regular Commission Meeting Tuesday, June 13, 2023 at 6:00 p.m.
- All City Offices will be Closed Monday, May 29, 2023 in Observance of Memorial Day
- Proclamation: "A Salute to Billy D"

**V. Committee Reports from Commissioners:**

Commissioner Lori Chatterley, along with Mayor Segotta, attended the North Central New Mexico Economic Development Board meeting on April 27<sup>th</sup> where they approved budget adjustments, board appointments, approved funding, discussed initiatives, and available grant funding. She also attended the New Mexico Municipal League Committee Board meeting on May 17<sup>th</sup> via zoom, where they discussed membership dues, recruitment and retention, the growing reserve fund, league events, and approved the budget to go forward to the Executive Board. She and Mayor Segotta met with a representative from a company who helps recruit remote workers to relocate to your town.

Commissioner Donald Giacomo met with the Raton Public Service Board for a special meeting on May 15<sup>th</sup> for a budget workshop and on May 22<sup>nd</sup>, along with Mayor Segotta, where they approved financials, the FY2023/2024 Interim Budget, April vouchers, and a new trustee. He met with the Arthur Johnson Memorial Library Board on May 16<sup>th</sup> and reported on the copies made, fines collected, memorials purchased, and the programs held.

Commissioner Ronald Chavez, along with Mayor Pro-tem Schuster, attended the Raton Water Works Board meeting on May 16<sup>th</sup> and reported the large water tank

**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, MAY 23, 2023 (Cont.)**

has been professionally cleaned and that we are currently operating on Lake Maloya water which is currently spilling over the dam.

Mayor Pro-tem Schuster attended the Raton Water Works Board meeting on May 16<sup>th</sup>.

Mayor Neil Segotta along with Commissioner Chatterley attended the North Central New Mexico Economic Development Board meeting on April 27<sup>th</sup> and the New Mexico Municipal League Committee Board meeting on May 17<sup>th</sup> via zoom, the Raton Public Service Board on May 22<sup>nd</sup>, and met with a representative from a company who helps recruit remote workers to relocate to your town.

**VI. Items from Citizens Present:**

Beverly Baca wanted to invite the public and City Commission to the Flag Burning Ceremony on June 16, 2023 at Memorial Park at 6:00 p.m. They will be serving hotdogs with a Mount Calvary memorial service following at Fairmont Cemetery. She noted that if anyone has old flags, they want burned there are boxes at Super Save, Aquatic Center, Elks Lodge, and the VFW. She asked if anyone knew some girl scouts that would be willing to volunteer to help fold the flags, to please have them contact her.

**VII. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:**

**A. *DELIBERATE AND ACT on Approval of May 9, 2023 Regular Meeting Minutes and the May 15, 2023 Special Meeting Minutes***

A motion was made by Commissioner Ronald Chavez to approve the May 9, 2023 Regular Meeting Minutes and the May 15, 2023 Special Meeting Minutes. The motion was seconded by Mayor Pro-tem Linde' Schuster and carried 5-0 with all voting "aye".

**B. *DELIBERATE AND ACT on Board Appointment to Raton Public Service Co. Board of Trustees***

City Manager Scott Berry stated by city ordinance there is a two-year term limit, and the trustees are limited to two consecutive terms. He recommended approval for Monty McGowen to sit on the board noting he has served on the RPS Advisory Board for many years. A motion was made by Mayor Pro-tem Linde' Schuster to approve the Board Appointment to the Raton Public Service Co. Board of Trustees. The motion was seconded by Commissioner Lori Chatterley and carried 5-0 with all voting "aye".

**C. *DELIBERATE AND ACT on Request for Consideration to Expend Juvenile Justice Program Support Funds for Adult Chaperone Travel Expense to attend 2023 Youth Summit July 31-August 1, 2023 in Tacoma Washington***

City Manager Scott Berry stated this request was concerning due to it being for a non-city employee. After some discussion the Commission agreed with City Manager Berry and a motion was made by Commissioner Donald Giacomo to deny the Request for Consideration to Expend the Juvenile Justice

**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, MAY 23, 2023 (Cont.)**

Program Support Funds for Funds for Adult Chaperone Travel Expense to attend 2023 Youth Summit July 31-August 1, 2023 in Tacoma Washington. The motion was seconded by Commissioner Lori Chatterley and carried 5-0 with all voting “aye”.

***D. DELIBERATE AND ACT on Lodgers’ Tax Advisory Board Recommendations***

City Manager Scott Berry stated the Lodgers’ Tax Advisory Board met on May 17, 2023. They recommended \$12,000 be awarded to KRDO TV for TV commercials, social media ads, and website ads for Gate City Music Festival, Run to Raton and the International Balloon Rally from the contingency fund, \$8,322.75 be awarded to KRTN Enchanted Air for radio ads, social media ads, and website ads promoting City of Raton events throughout the 2023/2024 fiscal year from the radio advertisement fund, and \$10,000 be awarded to the Center for Community Innovation for the September 9, 2023 Raton Supercross Race radio ads, social media ads, t-shirts, hats, stickers, rolloff’s and EMT’s from the annual events fund. A motion was made by Mayor Pro-tem Linde’ Schuster to approve the Lodgers’ Tax Advisory Board Recommendations. The motion was seconded by Commissioner Ronald Chavez and carried 5-0 with all voting “aye”.

***E. DELIBERATE AND ACT on Award of RFP for Banking Services***

City Manager Scott Berry stated the current bank for the City of Raton is NM Bank & Trust. A Banking Services RFP was solicited with a March 7, 2023 deadline receiving two proposals. An evaluation committee was designated to score the proposals based on critical evaluation factors. The process also included a presentation and interview of both proposers. After careful deliberation the committee unanimously agreed to recommend award of the five year contract to INBANK. A motion was made by Commissioner Donald Giacomo to approve the Award of RFP for Banking Services. The motion was seconded by Mayor Pro-tem Linde’ Shuster and carried 5-0 with a unanimous roll call vote of “yes”. INBANK Senior Vice President was present, and he thanked the Commission and the City of Raton for the opportunity to provide banking services.

***F. DELIBERATE AND ACT on Capital Appropriation Agreement 22-G2791 Between the City of Raton and Department of Finance and Administration for Kearny School Film Project***

City Manager Scott Berry stated the City of Raton has been waiting for this agreement since 2022 and has yet to receive it. It is currently under review by the NM Department of Finance and Administration. A motion was made by Commissioner Lori Chatterley to postpone the Capital Appropriation Agreement 22-G2791 Between the City of Raton and Department of Finance and Administration for Kearny School Project until the June 13<sup>th</sup> meeting. The motion was seconded by Mayor Pro-tem Linde’ Schuster and carried 5-0 with all voting “aye”.

**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, MAY 23, 2023 (Cont.)**

**G. *DELIBERATE AND ACT on Resolution 2023-29: FY24 Interim Budget Approval for City of Raton, Raton Water Works, and Raton Public Service Co.***

City Treasurer Michael Anne Antonucci stated public budget discussion meetings were held on April 15<sup>th</sup>, April 25<sup>th</sup>, May 9<sup>th</sup> and May 15<sup>th</sup>. Due to the reserves going up, it was discussed implementing some funding towards the city parks and ballfields, recreation facilities, building Facilities, economic development, the animal shelter, a new website, online payment capabilities, a fridge/cooler for the Convention Center, the ambulance and AED systems, irrigation system improvements, stabilizing City Hall building and plumbing, and the El Portal site plans. A motion was made by Commissioner Lori Chatterley to approve Resolution 2023-29: FY24 Interim Budget Approval for City of Raton, Raton Water Works, and Raton Public Service Co. The motion was seconded by Mayor Pro-tem Linde' Schuster and carried 5-0 with a unanimous roll call vote of "yes".

**H. *DELIBERATE AND ACT on Resolution 2023-30: Approval of April 2023 Financial Report***

City Treasurer Michael Anne Antonucci went over the financial summary as of April 30, 2023 in the General Fund, Special Revenue Fund, Capital Projects Fund, Debt Services Fund, Solid Waste Fund, Trust & Agency Fund, and the Landfill Trust Fund. She also went over the Cannabis Excise Tax, Gas Tax Comparison, Lodgers' Tax Comparison, and the Unaudited Financial Statement. The General Fund Gross Receipts Distribution year to date is 22.33% above the budget projection. Preparations are being made to close out the fiscal year and the City of Raton has approved an audit agreement allowing for the FY23 audit test work to begin. A motion was made by Commissioner Donald Giacomo to approve Resolution 2023-30: Approval of April 2023 Financial Report. The motion was seconded by Commissioner Lori Chatterley and carried 5-0 with all voting "aye".

**I. *DELIBERATE AND ACT on Resolution 2023-31: Budget Adjustment #16 FY23***

City Treasurer Michael Anne Antonucci went over the budget adjustment requests in the General Fund, Special Revenue Fund, Lodgers' Tax Non-Promo Fund, Economic Development Fund, Street Fund, And Juvenile Justice Grant Fund. A motion was made by Mayor Pro-tem Linde' Schuster to approve Resolution 2023-31: Budget Adjustment #16 FY23. The motion was seconded by Commissioner Ronald Chavez and carried 5-0 with all voting "aye".

**J. *CITY MANAGER REPORT***

- City Manager Berry reported the City of Raton would be issuing an RFP for the demolition of the Giordano building, which was approved by the NM Environment Department, expecting the demolition to begin July 2023.
- City Manager Berry reported the Airport Hangar Construction is complete.

**MINUTES OF THE REGULAR RATON CITY COMMISSION**  
**MEETING HELD ON TUESDAY, MAY 23, 2023 (Cont.)**

- City Manager Berry reported the 1<sup>st</sup> phase of the Chip Seal Project is complete and the 2<sup>nd</sup> phase is underway which is a finer aggregate followed by a final seal coat. He noted that the public would be required to move any vehicles from the roadway. He also commended the Public Works Department for their outstanding work in coordinating the project and hard labor.
- City Manager Berry reported the transfer of the 10 acres of property from Colfax County required the NM State Board of Finance approval of the agreement, deed and plat for the Photovoltaic Project. It was approved and the project has commenced.
- City Manager Berry reported the renovations at the Arthur Johnson Memorial Library are complete and a ribbon cutting was held in honor of the reopening on May 10<sup>th</sup>.
- City Manager Berry reported the ramp/sidewalk has been replaced on the corner of 3<sup>rd</sup> Street and Park.
- City Manager Berry reported there was a video conference with the Center for Community Progress, NMML staff and City of Raton staff about potential legislation including property tax abatement and Land Bank enabling legislation.
- City Manager Berry reported that Public Works Director Jason Phillips will be making a presentation to the NMDOT and the RPO for three proposed TPF funding applications.

**VIII. ADJOURNMENT:**

The meeting adjourned at 7:27 p.m.

**CITY OF RATON**

  
James Neil Segotta Jr., Mayor



**ATTEST:**

  
Desire'e Trujillo, City Clerk