



**MINUTES OF THE SPECIAL RATON CITY COMMISSION  
MEETING HELD ON TUESDAY, APRIL 30, 2019 AT 6 PM**

**I. CALL TO ORDER:**

Mayor Segotta called the special meeting of the Raton City Commission to order at 6:00 p.m.

**II. ROLL CALL/ATTENDANCE:**

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde' Schuster, Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci and 2 visitors.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:**

- Next Regular Commission Meeting Tuesday, May 14, 2019 at 6pm
- Colfax County will host event to recognize former County Commissioner Bill Sauble, Saturday May 4<sup>th</sup> from 2-4 p.m. at the Rodeo Grounds

**V. COMMENTS FROM THE GENERAL PUBLIC:**

None.

**VI. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:**

***A. Deliberate and act on Bid Award for Fire Station #1 Upstairs Renovation***

City Manager Berry reported that Colt Builders submitted a protest after the bid opening and that the City Chief Procurement Officer needed extra time to review and issue a determination. He then briefed the Commission on the nature of the protest which was a result of their claim that the roofing contractor listed on Stoven Constructions bid was a non-certified Mule-Hide installer. City Manager Berry explained that the City does not evaluate product compliance on the day of the bid opening and that upon review it was unanimous that Stoven's bid met the requirements on the day of the bid opening. City Manager Berry then gave a brief overview of the 4 bids that were submitted and the amounts. He also noted that Anchorbuilt, Inc. submitted an incomplete bid for the heating system only and was deemed to be a non-responsive bid.

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A copy of the Summary of Review and Determination issued by Chief Procurement Officer Antonucci was included in the packet and noted that her determination upon reviewing the bid process and the protest was that the City of Raton complied with the statutory requirements for advertising and accepting sealed bids for the project and that the bid submitted by Stoven Construction was reviewed by her and Alpha Design and was determined to be the responsive low bidder. Her determination further stated that Stoven Construction and its proposed subcontractors were determined to be registered as required per Section 13-4-13.1 NMSA 1978 and are therefore eligible to submit a bid and be considered for award of a public works project valued at more than \$60,000. The determination also stated that the City of Raton will require either the named roofing subcontractor in the bid or an approved substitute to have the proper certification as detailed in the specifications. Requests for substitution of any subcontractor must comply with the provisions detailed in the Procurement Code Section 13-4-36 NMSA 1978. The protestant has been advised of their right to a judicial review of the determination. As a result, based on the lack of justification to deny award to the low bidder, the recommendation to the City Commission by the Chief Procurement Officer and Alpha Design was to proceed with award to Stoven Construction in the amount of \$159,000 plus NMGRT.

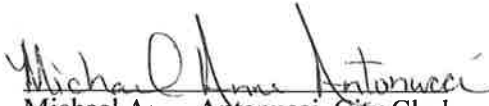
A motion was made by Commissioner Giacomo to approve the bid award to Stoven Construction for the Fire Station #1 Upstairs Renovation. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

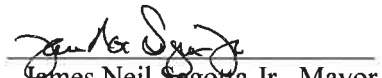
**VII. ADJOURNMENT:**

The meeting adjourned at 6:09 p.m.

**CITY OF RATON**

**ATTEST:**

  
Michael Anne Antonucci, City Clerk

  
James Neil Segotta Jr., Mayor