



**MINUTES OF THE REGULAR RATON CITY COMMISSION  
MEETING HELD ON TUESDAY, JANUARY 22, 2019 AT 6 PM**

**I. CALL TO ORDER:**

Mayor Segotta called the meeting of the Raton City Commission to order at 6:00 p.m.

**II. ROLL CALL/ATTENDANCE:**

Answering roll call was: Mayor Neil Segotta, Mayor Pro-tem Linde'Schuster, Commissioners: Lori Chatterley, Ron Chavez and Don Giacomo. Also present were City Manager Scott Berry, Clerk/Treasurer Michael Anne Antonucci and 1 visitor.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**

**IV. RECOGNITION OF VISITORS, CITIZEN OF THE MONTH AND/OR PRESENTATION OF PROCLAMATION, SERVICE AWARD, CONGRATULATIONS, CONDOLENCES, HOLIDAY SCHEDULES AND CITY/MUNICIPAL EVENTS:**

- Next Regular Commission Meeting Tuesday, February 12, 2019 at 6 pm
- Notice of Potential Quorum of City Commissioners may attend a public information meeting sponsored by the Nature Conservancy and the trust for Public Land to discuss the development of the Fisher's Peak Ranch on Tuesday, February 5, 2019 at 1:30 p.m. in the Raton Commission Chambers, 224 Savage Avenue.
- Notice of Potential Quorum of City Commissioners may attend the 30<sup>th</sup> Annual Reception and Municipal Day to be held in Santa Fe at the La Fonda Hotel located at 100 E. San Francisco St., February 19-20, 2019.

**V. COMMENTS FROM THE GENERAL PUBLIC:** None.

**VI. COMMITTEE REPORTS FROM COMMISSIONERS:**

Commissioner Chatterley reported that she attended the NCNMEDD meeting via telephone on December 14<sup>th</sup> and that Thomas Garcia is the Interim Executive Director. She also reported that the board met in executive session and discussed personnel matters and several audits. Commissioner Chatterley reported that everything has been settled between NCNMEDD and Aging and Long Term Care Services Division and that measures are in place to prevent future problems. She reported that the board approved the financial policy revisions, 2019 staff calendar and incentive compensation plan, annual board meeting schedule and AAA policy revisions. The next meeting will be held in Santa Fe in March. Commissioner Chatterley also attended a branding team meeting and reported that the billboards are up and that the Explore Raton website has been rebranded. She also reported that an article on the new brand was in the Raton Natural Gas newsletter; the

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branding team introduced the new brand at the Colfax County Commission meeting recently and the new radio ad has been playing on KRTN. The next steps will be to approve a partnership agreement, adopt a new city seal, way finding and a monument sign. She reported that the next meeting will be on January 24<sup>th</sup> and that Robyne Beaubien will be here to discuss the long range marketing plans. Commissioner Chatterley reported that the Beautification Coalition has been communicating via email and will hold its next meeting on February 6<sup>th</sup> at noon. She also announced that they are having a fundraiser on March 16<sup>th</sup> at the Shuler and will host the Classic Night at the Movies in May showing Disney's Peter Pan to raise funds for the Summer of Color. She also reported that the Beautification Coalition received a Macaron Foundation Grant and that Lisa Camp has volunteered to water the flowers again this summer.

Commissioner Giacomo attended the RPS meeting held on January 7<sup>th</sup> and reported that nominations and election of officers was held and that Kathy McQueary, Frank Ferri and David Swanson were reappointed. He also stated that General Manager Chavez reported that Wartsila lost its appeal and that arbitration will be moving forward. A meeting was also held with Twin Eagle and representatives from Excel Energy who are interested in possibly buying out Twin Eagle's contract with Raton. GM Chavez also reported that Tri-State is increasing its transmission rate 12.5% which will be about a \$4,000 per month increase. Commissioner Giacomo reported that RPS will celebrate its 100<sup>th</sup> Anniversary on April 22, 2019. Assistant General Manager Dave Piancino also reported to the RPS Board that there was no run time in October for the gas unit but they did run it on November 5<sup>th</sup>.

Commissioner Chavez reported that the Water Board met on January 15<sup>th</sup> and discussed and approved the 2019 open meetings resolution and the December Financial Reports. He also attended the Financial Advisory Committee Meeting held on January 17<sup>th</sup> and reported that the 2<sup>nd</sup> Quarter Financial Report was approved for presentation to the City Commission.

Mayor Pro-tem Schuster reported that the Center for Innovation has not had a meeting since November but that a subcommittee called "Energize" is working to create public awareness on environmental issues and will be rolling out its goals in February. She also attended the Water Board meeting held on January 15<sup>th</sup> and reported that Lake Maloya is 5 feet down but that there is 2 feet of snow in the canyon which is an improvement in the snowpack. She also reported that the new Secretary for the Environment Department was recently appointed. Mayor Pro-tem Schuster attended the Housing Authority Board meeting held on January 15<sup>th</sup> and reported that they adopted a resolution for utility allowance, the annual open meeting resolution and discussed the flat rent study. She also reported that they have had some mold issues in some of the units and that roof repairs are still ongoing.

Mayor Segotta reported that the Senior Board meeting was postponed and will be in Springer tomorrow. He also attended a meeting with the NM Municipal League and reported that they went over the legislative resolutions and bills that have been introduced. He also commented that there has been some inaccurate information lately regarding a push to put tax back on food. He stated that this is not correct and that the push will be for comprehensive tax reform.

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**VII. ACTION ITEMS/ PUBLIC HEARINGS/ORDINANCES/ RESOLUTIONS/ CITY MANAGER'S REPORT- The City Commission may discuss and/or take actions on the following agenda items:**

**A. *Approval of the January 8, 2019 Regular Commission Meeting Minutes.***

Commissioner Chatterley made a motion to approve the January 8, 2019 Regular Commission Meeting Minutes. Mayor Pro-tem Schuster seconded the motion. No further discussion took place and the motion passed 5-0 with all voting "aye".

**B. *Deliberate and Act on Mutual Aid Agreement with Vermejo Park Ranch/District 7.***

City Manager Berry reviewed agreement and stated this is a typical agreement we would have with these types of agencies for wildland fire response. A motion was made by Commissioner Chavez to approve the mutual aid agreement with Vermejo Park Ranch/District 7. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

**C. *Deliberate and Act on Alpha Design Proposal for Shuler Theater Renovations.***

City Manager Berry gave a brief overview of the needs at the Shuler that include some minor basement renovations in the dressing rooms and bathrooms. He also stated that the City would use non-promotional funds to pay for the renovations and that Alpha Design has submitted a proposal for \$3,900 plus tax to prepare the designs and solicit sealed bids that will be brought back to the Commission for approval. A brief discussion followed with comments from the Commission that this was a worthy project. A motion was made by Mayor Pro-tem Schuster to approve the Alpha Design Proposal for Shuler Theater Renovations. The motion was seconded by Commissioner Chatterley and carried 5-0 with all voting "aye".

**D. *Deliberate and Act on Professional Consulting Services Agreement Better City, LLC for Economic Development Consulting Services.***

City Manager Berry reported that the Commission reviewed the proposals and recently announced the awards. He reported that Better City, LLC is a Utah company with a solid track record in assisting communities with economic development. He also noted that the scope and price details were included and that this was a standard contract for 1 year not to exceed \$48,000. He also noted that Phase I will be \$10,000 and then \$3,200 a month after that. City Manager Berry stated that he is still working on the other contracts and will bring them to the commission for consideration at the February 12<sup>th</sup> meeting.

A motion was made by Commissioner Chavez to approve the Professional Consulting Services Agreement with Better City, LLC. The motion was seconded by Mayor Pro-tem Schuster and carried 5-0 with all voting "aye".

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**E. *Deliberate and Act on Resolution 2019-06: FY 2019 2<sup>nd</sup> Quarter Financial Report.***

Clerk/Treasurer Antonucci reported to the Commission that the gross receipts distribution was received today and provided them with the history report and noted that gross receipts is still down \$5,962.83 (-.20%) per the budgeted projections. She also reported that the City received the first half of the property tax distribution which improved the December 2018 General Fund cash flow position. She also noted that the remaining property tax revenue will be received in May and June. Clerk/Treasurer Antonucci stated that the 2<sup>nd</sup> Quarter Financial Report will be submitted to DFA for review and approval no later than January 31<sup>st</sup>. A motion was made by Commissioner Chatterley to approve Resolution 2019-06: FY 2019 2<sup>nd</sup> Quarter Financial Report. The motion was seconded by Commissioner Giacomo and carried 5-0 with all voting "aye".

**F. *Deliberate and Act on Resolution 2019-07: FY2019 Budget Adjustment #8.***

Clerk/Treasurer Antonucci presented the budget adjustment to the City Commission and noted that DFA had commented on the City's 1<sup>st</sup> Quarter review that several funds in the FY19 budget were lacking a line item for interest income and suggested that the City add them. She also noted that there was a line item adjustment in the Fire Protection Fund to allocate matching funds plus additional monies needed to complete the Fire Station #1 renovation which is partially funded by a grant from the State Fire Marshal's Office. Clerk/Treasurer Antonucci recommended approval of the budget adjustment as presented. There were no questions or further discussion.

A motion was made by Commissioner Giacomo to approve Resolution 2019-07: FY2019 Budget Adjustment #8. The motion was seconded by Commissioner Chatterley and carried 5-0 with all voting "aye".

**G. *City Manager's Report***

- City Manager Berry reported that he will be out of town part of the week for safety training and to deliver the capital outlay requests to Santa Fe.
- City Manager Berry reported that he recently spoke with Baca Valley and Century Link regarding the availability of broadband in Raton. He reported that they both stated that high speed is available in the commercial areas of town and near the schools, county and city offices but may not extend to the residential areas. He noted that with high speed there is an increase in costs.
- City Manager Berry reported that the gate on the old pass was recently installed and noted that this was the first step only and that there would be a card reader or code installed later on to control access. The City will try to coordinate with the property owners and various communication companies. He stated that the road is available for public access and recreational use but that the City will monitor the activity.

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ADDITIONAL COMMENTS FROM COMMISSIONERS:

Commissioner Chatterley asked if bicycles would be allowed on the old pass road. Further discussion followed regarding the need to formalize some rules for public use.

Commissioner Chavez stressed that accountability is the first step.

Mayor Segotta announced that Colfax County will hold a reception on Friday at the Raton Country Club from 6-8 p.m. to celebrate their 150<sup>th</sup> Anniversary. He asked that a notice of potential quorum be posted so that commissioners could attend.

**VIII. ADJOURNMENT:**

The meeting adjourned at 6:38 p.m.

**CITY OF RATON**

**ATTEST:**

  
Michael Anne Antonucci, City Clerk

  
James Neil Segotta Jr., Mayor